



IMMIGRANT VISA SECTION
U.S. CONSULATE GENERAL
MUMBAI, INDIA
EMAIL: support-india@ustraveldocs.com
WEBSITE: <http://mumbai.usconsulate.gov>

K Visa Instructions

This is the instruction packet for K visa application. Please read all the instructions below prior to attending your visa interview at the Consulate.

Note : Please follow the instructions in the letter you received from the consulate about scheduling your visa interview on <http://www.ustraveldocs.com/in>. Do not to schedule your visa interview until you have received a letter from the Consulate instructing you to do so.

Dear K1/K2 Visa Applicant:

This is to inform you that an approved I-129F visa petition has been received by the Consulate from the U.S. Citizenship and Immigration Services (USCIS) according you status as a fiancé(e) under the provisions of Section 101(a)(15)(K) of the Immigration and Nationality Act (INA), as amended.

You will receive a letter from the Embassy/ Consulate with instructions on how to proceed with your K visa application. If you have not received the instructions you may inquire via email to support-india@ustraveldocs.com. Our call centers are open 8.00 am to 8.00 pm Monday through Friday and 9.00 am to 6.00 pm on Sunday. From within India, please dial 91-120-4844644 or 91-40-4625-8222. From the United States, please call 1-703-520-2239.

Please follow the steps prior to scheduling your consular and OFC appointments

Step 1: Obtain your Police Clearance Certificate from the Regional Passport Office.

Step 2: Complete your medical examination with an approved panel physician from the list available at http://mumbai.usconsulate.gov/medical_examination2.html.

Step 3: Complete Form DS-160 online at ImmigrantVisas.state.gov and print the confirmation letter. Please do this for the fiancé and any derivative children who will be applying for a visa.

Step 4: Go to <http://www.ustraveldocs.com/in> create a user account and select your passport/visa pick-up location. **NOTE: YOU MUST SELECT A PICK-UP LOCATION TO RECEIVE YOUR PASSPORT AND VISA.**

Step 5: Pay your nonimmigrant K visa appointment fee at <http://www.ustraveldocs.com/in/in-niv-paymentinfo.asp>

Step 6: After you have completed the above steps, log in to <http://www.ustraveldocs.com/in> and schedule two appointments: One appointment for

your visa interview at the Consulate and one for fingerprint and photo collection at the Visa Application Center (VAC). You must bring your passport(s) and DS 160 confirmation page at both appointments.

You are required to present all the documents listed below during your interview.

NOTE: If any of these documents were issued in a local language, a notarized English translation is required in addition to the original.

☐ **PASSPORT:** Each applicant must have a valid passport. The passport must have at least eight months validity beyond the issuance date of the visa. The passport should reflect the correct name and date of birth of the applicant. The visa is issued in the name given in the applicant's passport. It is **not** compulsory for a female applicant to change her name to her married name. Those applicants whose passports are issued in their maiden names will have their visas issued in their maiden names. Applicants should bring all current, former, and expired passports with them to the Consulate for their interview.

☐ **NONIMMIGRANT VISA ELECTRONIC APPLICATION (DS-160) CONFIRMATION PAGE:** You must complete the Form DS-160, and print the Confirmation Page that contains the barcode information to bring to your scheduled appointments. <https://ceac.state.gov/ceac>.

☐ **K1 VISA FEE: \$240 for each applicant.** In order to ensure the proper amount is paid and activated in a timely manner, first create a profile <http://www.ustraveldocs.com/in> and choose the New Application/Schedule Appointment option. On the payment confirmation screen you will be presented with payment options and further details of how to initiate payment. This can take up to two business days from time of payment for your receipt to be activated.
National Electronic Funds Transfer (NEFT) * New
Mobile Payments – IMPS * New
Cash – Over the Counter at DRUK Bank, AXIS Bank and Citibank

For more information visit <http://www.ustraveldocs.com/in>

Note: The above fees are separate from the fee charged when a nonimmigrant K1 visa petition, Form I-129F is filed.

☐ **POLICE REPORT:** Each applicant aged 16 years or older must submit a police certificate that includes information regarding the applicant, including all arrests, the reason for the arrest(s) and the disposition of such cases. All Indian IV applicants aged 16 or above, residing in India, should obtain police certificates from the Regional Passport Office. **These certificates are valid for one year from the date of issuance. If the police certificate already submitted to NVC has expired, then please bring a new police certificate to the visa interview.**

Foreign police certificates:

Applicants who have resided in any other country for one year or more after the age of 16 may also be required to submit police certificates for these countries. Applicants should check the visa reciprocity table on the website: www.travel.state.gov to determine the process for obtaining such certificates. **U.S. police certificates are NOT required for**

applicants who have lived in the United States. Non-Indian immigrant visa applicants residing in India should obtain police certificates from the district police station serving their area of residence.

Deportation:

Any applicant who has been deported from the United States must submit all documents relating to the matter.

Prison Records:

Applicants who have been convicted of a crime must submit court records, prison records, records regarding the disposition of the case and any additional information regarding the crime, regardless of the fact that he/she may have subsequently benefited from an amnesty, pardon or other act of clemency.

Military Records:

Applicants who have served in the military must submit certified copy of any military record. The record should contain a complete record of the applicant's service and conduct while in service. It must show any conviction of crime before a military tribunal. A discharge certificate is required upon discharge, retirement, or resignation from military service.



MEDICAL REPORT:

Medical examination report from one of the Consulate's panels physicians for each applicant. Please click on http://travel.state.gov/visa/immigrants/info/info_3739.html for complete information about the medical examination. Please visit http://mumbai.usconsulate.gov/medical_examination2.html for a list of approved panel physicians.



BIRTH CERTIFICATE: Original and photocopy. Each applicant must submit an original and a clear photocopy of his/her birth certificate. The certificate should include the applicant's name, date and place of birth, the names of both parents, and the seal of the issuing office, e.g. the municipal authorities or the village authorities (Gram Panchayat or Talati-cum-Mantri). If your name or any details are missing in the birth certificate or if there is a discrepancy regarding your date of birth or name, submit the certificate along with secondary evidence.

"Secondary evidence" can be a baptismal certificate, an adoption decree, a school record, a notarized affidavit from a close relative, a neighbor, or friend who was present at the time of your birth (on the appropriate stamp paper and sworn before a First Class Magistrate). The person making this affidavit must state how he/she knows your family and how he/she knows the facts of your birth. **Secondary evidence must have your name, date and place of birth, names of both parents, and the seal of the issuing office.**

If your birth was not recorded, please submit a "no record of birth registration" letter from the relevant municipality along with secondary evidence and if your birth record has been destroyed or the municipality authorities will not issue one, submit a letter from the municipality stating so along with secondary evidence. See preceding paragraph for definition of "secondary evidence."



TERMINATION OF PREVIOUS MARRIAGE: All applicants who have divorced or whose spouses have expired must provide an **original and a clear photocopy** of proof of the legal

termination of all previous marriages in the form of a death certificate or divorce decree (not a deed of divorce). Divorce between Hindus and Christians must be documented by a court order. A certificate from the Kazi or the head of the Jammatt must document divorce between Muslims.

☐ **PROOF OF RELATIONSHIP:** We strongly suggest that all applicants bring extensive documentary evidence of the relationship between the petitioner and the primary beneficiary and between the primary beneficiary and any derivative beneficiaries. **Failure to do so could greatly delay completion of your application.** Examples of such evidence include family and other photographs (old and recent) showing the parties together, letters, cards, correspondence, and telephone records.

☐ **AFFIDAVIT OF SUPPORT:**

Each visa applicant must satisfy the consular officer that he/she will not become a public charge. The petitioner must provide form I-134 (Affidavit of Support). If the petitioner's income is not sufficient, the applicant **MUST** submit the documents listed below from the petitioner along with the same documents from an additional sponsor willing to assume financial responsibility for the visa applicant.

- Form I-134 (http://travel.state.gov/visa/immigrants/types/types_2994.html)
- Documentary evidence that the petitioner/joint sponsor is a U.S. citizen /U.S. permanent resident (e.g., clear photocopy of birth certificate/certificate of naturalization /U.S. passport/ both sides of green card, as applicable).
- A job letter and recent pay stubs.
- Petitioner must provide a written statement if he/she is unemployed.

TO CANCEL/RESCHEDULE YOUR APPOINTMENT DATE

If you cannot keep your scheduled visa appointment you may login to <http://www.ustraveldocs.com/in> to cancel and reschedule your interview date.

NO ASSURANCE THAT VISA WILL BE ISSUED

No assurance can be given in advance that a visa will be issued. A consular officer can make a decision only after your visa application and all documents are reviewed, and you have been personally interviewed. **Please note that any false statement or concealment of a material fact may result in your permanent exclusion from the United States.**

You are advised not to make any travel arrangements, and not to dispose of your property or give up your job until the visa has been issued. If your visa application is refused, you will be given a refusal sheet that will indicate the ground for refusal. If applicable, it will tell you what actions you could take to overcome the refusal. If a visa is granted, the visas are affixed inside each passport and the applicant is given a sealed envelope **that should be hand carried, UNOPENED**, to the United States and submitted to the immigration inspector at the U.S. port-of-entry.

VALIDITY OF THE K1 VISA

Do not finalize arrangements for travel to the United States, dispose of properties, or resign from your job until a visa has been issued and delivered to you. Generally, a K1 visa is valid for six months from the date of issuance, unless its validity is limited by medical or other restrictions.

IMMIGRATION PROCEDURES AT THE PORT OF ENTRY

Applicants should be aware that a visa does not guarantee entry into the United States. Legally, the visa specifies the period during which the bearer may apply at a port of entry to enter the United States. The Department of Homeland Security – Bureau of Citizenship and Immigration Service office (DHS-BCIS) authorizes the traveler's admission to the United States.

INFORMATION SOURCES

For additional visa information visit the Consulate's website: <http://mumbai.usconsulate.gov>

Forms and other information are available at http://travel.state.gov/visa/forms/forms_1342.html and <http://travel.state.gov>

SECURITY REGULATIONS

Please refer to the security instructions at <http://www.ustraveldocs.com/in> before coming to the Consulate for your interview.